

Instructions for Two Door Media Cabinets



Hardware included:

- Shelf Pins (8)

Components included:

- Shelves (2)
- Back Panels (2)

Tools required | Philips Head Screwdriver

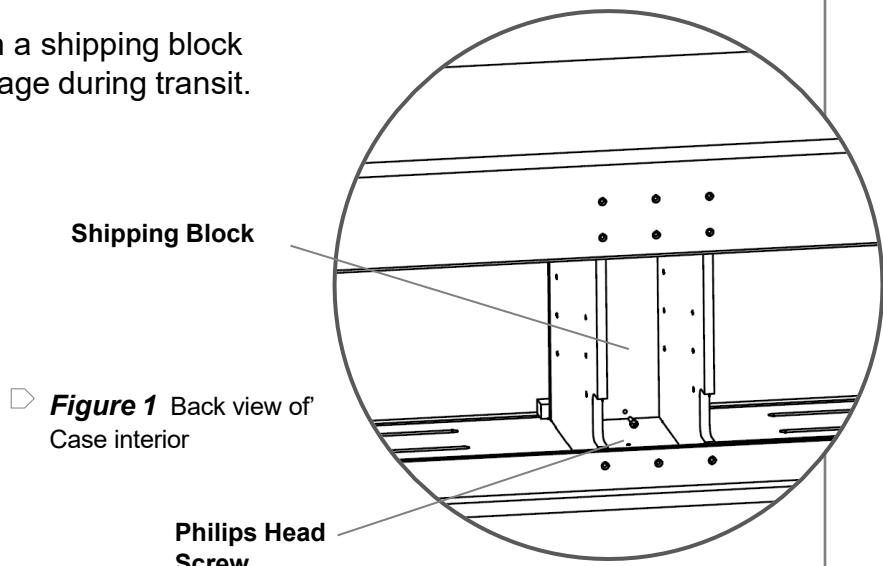
Initial setup

Removing the Shipping Block

Two Door Media Cabinets arrive fitted with a shipping block that immobilizes the doors to prevent damage during transit. This must be removed prior to operation.

Remove the Shipping Block

Locate the shipping block in the center compartment. (**Figure 1**). Remove screw with Philips head screwdriver, and slide block out to the side.

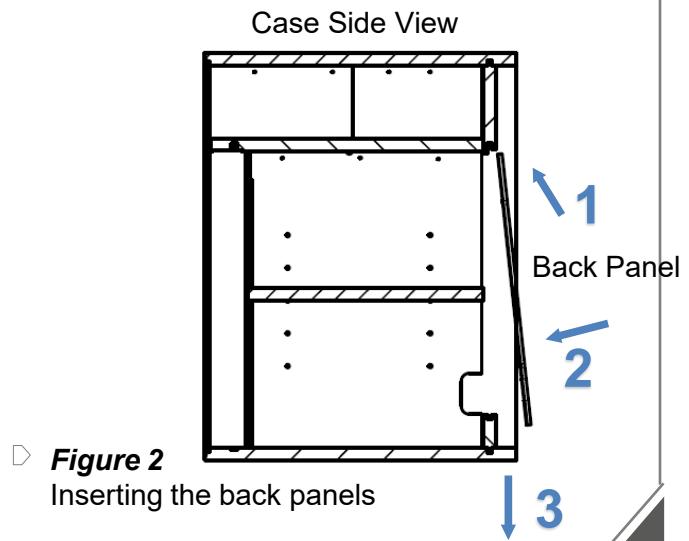


▷ **Figure 1** Back view of Case interior

Cases feature removable back panels that provide better access to media components during normal use. Back panels must be inserted during initial setup

To insert the back panels: **1**) slide top edge of panel all the way into upper groove of rear case apron. **2**) Swing lower half of panel inward and **3**) insert bottom edge of panel into lower groove. (**Figure 2**).

To remove panels, reverse the steps described above.



▷ **Figure 2**
Inserting the back panels

Insert Shelves



After removing the shipping block, slide one door to the open position. Insert Shelf Pins in the desired height. Shelves are notched on the underside. Slide shelves into cabinet until notches lock in place with the pins. Repeat process on opposite side. (**Figure 1**).

Adjustable Shelf

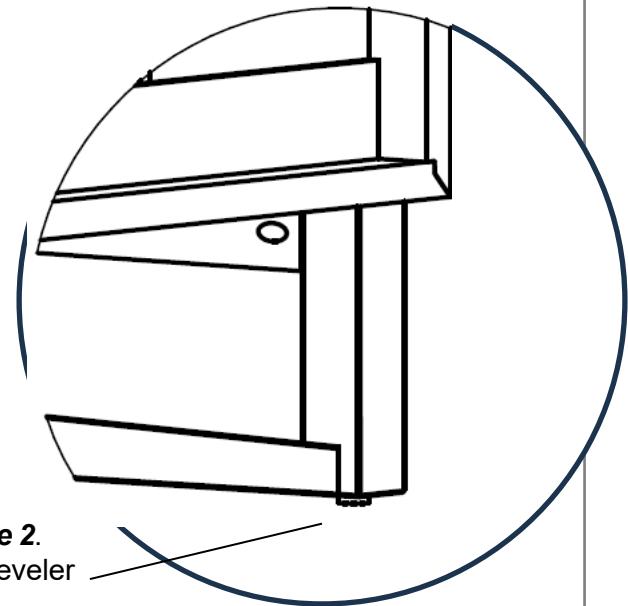
▷ **Figure 1.**
Inserting Shelves

Leveling the Cabinet

If doors are misaligned when closed, adjust rear levelers to twist case and bring doors into alignment. Perform leveling in exact spot the cabinet will be resting. Readjustment may be needed if cabinet is moved. Adjust other levelers to keep cabinet stable. (**Figure 2**).



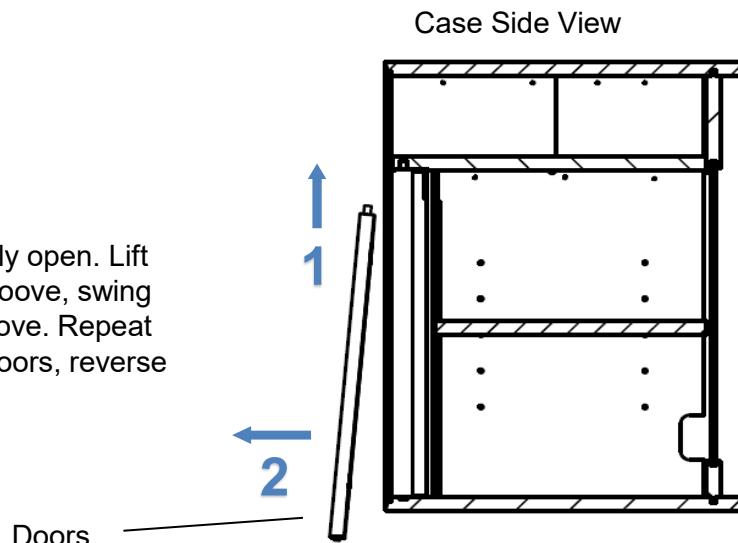
79" wide cabinets include a center support leg. If the center gap is uneven, raise or lower the center leg leveler.



▷ **Figure 2.**
Leg Leveler

Removing Sliding Doors

To remove doors, slide one door partially open. Lift closed door until it's free of the lower groove, swing outward and pull door free of upper groove. Repeat process on opposite door. To replace doors, reverse the steps described above. (**Figure 3**).



▷ **Figure 3.**
Removing the doors

Care Instructions

To care for and preserve the finish on your new Copeland Furniture piece, please keep the following recommendations in mind.

- While our furniture has been finished with a durable top coat, the surface may be sensitive to dents and abrasions during the first 30 days in your home.
- Treat the surface finish gently so it does not dent or chip. Tape or stickers should not be put on the finish.
- For general care use a soft cloth to dust the furniture.
- Use damp cloth with a mild soap to clean-up spills or dirt. Dry the surface thoroughly.
- Please do not use any polishes, waxes or solvents to clean the surface of the furniture. This holds true for new Copeland Furniture pieces as well as items you may already have in your home.
- Please do not place any candles directly on the surface of your furniture. The perfumes and dyes in the candles may penetrate the finish.
- Beds must be disassembled before moving to avoid damage. Never attempt to move the bed while it is assembled.

Special Care Instructions for Cherry Furniture

Please read the following if you have purchased a Copeland product in cherry. Furniture that has been crafted from cherry wood becomes darker with age. The change in color, from a reddish tan to a reddish brown, is most noticeable during the first six months of ownership. It is important to understand that exposure to light accelerates the natural oxidization process. An object left on a cherry wood surface for an extended period of time may retard the aging process in a limited area. Simply remove the object and, over time, the surface will attain a uniform reddish brown color.



If you have any questions or difficulties, please call us at the number below between the hours of 8:00 am and 4:30 pm eastern time.
156 Industrial Drive, Bradford, VT 05033 Tel: 802.222.9282 Fax: 802.222.9285 www.copelandfurniture.com